ASQ SLC Meeting 05Jan2015

Attendance by Joelene

|  |  |
| --- | --- |
| Legend C-Call-inX- In-personA- Absent |  SLC1/5/2016 |
| Joelene Smith-Drake | X |
| David Tebbe | X |
| 0 |   |
| Luke Stark | X |
| Jemmie Wang | A |
| Emily Bowser | X |
| Dan Dickinson | A |
| Rex Beach | C |
| Sharon Adams | X |
| Lauralee Montgomery | X |
| Sarah Rainey | C |
| JD Pickett | X |
| Paul Pringle | C |
| Joe Lucas | A |
| Harry Rowe | C |
| John Murphy | A |
| David Tebbe | - |
| Louis Ripberger | A |
| Rick Van Dole | X |
| Jim Grimmes | X |
| 0 |   |
| Holly Couch | A |

5:42 called to order by Joelene

Joelene provided an intro to the new agenda and action item tracker.

Secretary has no minutes for 2015. Minutes to be found & approved by the SLC.

Megan stepped down from the SLC

Treasurer’s report: Tebbe sent out an email with the balance sheet. Verified by Rick VanDoel to be in balance. Everything in balance. 2 accounts payable to UIndy dining.

Annual treasurer’s report due on Feb 15

Chair: Working on timelines for getting items done for each office (e.g. how many months in advance for scheduling)

Chair: Role descriptions please verify and update

Update blog to include forwarding address points

Linked-in interactivity needs to be pushed

Joelene: internet items access: WordPress, EventBrite, MailChimp, ?

Joelene to follow-up with Joe on the indyasq.eventbrite@gmail.com email access to get access to EventBrite manager information

Tebbe: trying to make obtainable goals, web streamed meeting, 365 day communication plan, publicize Scholarship,

Rex programs: included info in the agenda. For workshops do we have any plans for workshops in the queue? Joelene January – Social Media resources in February by JD

Joelene – wants to have a “Host” to ensure the speaker is taken care of to get projector, etc setup

Sarah scholarship: online form, lots of ideas to streamline and improve, setup for digital submission, provide feedback to submissions

If random emails come into the exec list what do we do? Need to create a workflow to handle. Contact Form7 from Rick to work on that.

Adjourned 7:04PM

