|  |  |  |  |
| --- | --- | --- | --- |
| Present: | James Li  Holly Couch  Harry Rowe  Rick Van Doel  Joelene Smith-Drake  Arpan Bhagat | Call-in:  Paul Pringle | |
| Call to Order: | 5:42 pm | Adjourn: | 7:02 pm |
| Next Meeting: | September 3, 2013, 5:30pm | | |

# Announcements

# Agenda

**Secretary** (Joelene Smith-Drake/Arpan Bhagat) – 5 minutes

* Past Minutes sent out prior to meeting – Joelene reviewed the minutes from the last minutes meeting – **Approved.**
* Past minutes uploaded on the section site as public. Minutes from this meeting published on the site as private for review (status change to public - pending approval)

**Treasurer** (Joelene) – 10 minutes

* Report
  + $17,675 in checking, $9,172 in savings, $64,031 in CDs and new account for EventBrite/PayPal balance is $3,219.
  + Joelene looked into changing the checking to interest bearing checking **MOTION**: To change checking to interest bearing account. **Approved**.
  + Action: Joelene to contact Larry to determine if the there is more than one key for the PO Box.

**Arrangements** (Holly) – 10 minutes

* + Jemmie will be arrangements chair.

**Program** (Elizabeth Robinette) – 20 minutes

* Question about person to record meetings and upload to website.
* Action: Holly to send email to Hady and Jemmie about video recording meetings.
* James to collect signatures from presenters to obtain permission to record their presentation and to record that information and upload to the website.
* Still need to add old meeting videos to the website. Holly to contact Jemmie about posting all old videos.

**Membership** (none) – 5 minutes

* Report
  + No reports
  + Harry sent a few questions to Shirley for the new member committee

**Education** (Holly)– 5 minutes

* + None

**Scholarships** (Elizabeth) – 5 minutes

* Report
  + Scholarship is given in November. Applications need to be sent in for the review. Need to publicize this scholarship so we get scholarships. Need to fill scholarship chair person.
  + Holly to contact Hady to put something on the website to advertise the scholarship

**Section Operating Agreements** (Holly) – 10 minutes

* + Finalized last month

**Publicity** (Holly) – 10 minutes

* Elizabeth sent out the flier for this fall.
* Provide feedback to Elizabeth. It was discussed that it was missing dates for exams.
* Holly to contact Dan B. about the location of the exams and publicize the location too.

**Web Master** (Paul) – 1 minute

* Paul added all new members to Indyexec distribution list
* Joe was adding the social responsible documents to the website

**Voice of Customer** (Harry Rowe) – 5 minutes

* We reviewed the VOC data on the website

**Vice Chair/Nominating Chair** (Holly) – 5 minutes

* Business Plan- objectives
  + Understanding membership and increasing participation
  + Continue to improve website
    - Provide useful links to training and resources

**Chair** (Elizabeth)

* none

**Other** –